



## **Clinical Policy**

### **Attire:**

- Scrub tops and scrub pants are preferred and free of wrinkles.
- Any color or kind of scrubs is acceptable.
- If the attire is unacceptable you will be sent home for appropriate clothing.
- Wear comfortable shoes, preferably a type of tennis shoe or nursing shoe which are neat and clean. Preferably white but all colors will be acceptable and are to be worn with socks.
- No open toe shoes or sandals are allowed.
- Limit personal items worn. Jewelry should be at a minimum. Wedding bands and earring studs may be worn only. Necklaces, bracelets and facial piercings are not acceptable.

### **Hair:**

- Hair shoulder length
- Longer hair must be pulled back from the face to prevent interference with working.

### **Nails:**

- Nails are to be short.
- No artificial nails are acceptable for infection control issues.

### **Name Tags:**

- We Care Online name tags must be worn on your right or left shoulder during clinicals at all times.
- Your clinical instructor will hand out the name badges at the beginning of each session and you are to return them after each clinical session so that they are not misplaced or lost.

### **Children/Pets:**

- No children or pets will be allowed at the facility during your clinical sessions.

### **Climate Control:**

- Please bring a sweater or lab jacket due to variations in room temperature and personal preference.
- It is not acceptable to adjust resident room temperature according to your own temperature preferences. Please be respectful of their home.

### **Children/Pets:**

- No children or pets will be allowed at the facility during your clinical sessions.

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### **Cell Phone Policy:**

- **ALL** student cell phones **MUST** be left at home or in your vehicle during ALL lab/clinical sessions.
- **NO** cell phones are to be brought onto the clinical premises for any reason. This is to prevent HIPAA violations and to also respect resident's privacy in their home.
- **NO** exceptions are allowed to have cell phones in the facility buildings during lab/clinical sessions.
- If a student needs to be reached by a family member during lab/clinical hours, they may call the facility to reach the student for emergency purposes only. Students may go to their vehicles, during lab/clinical scheduled break times only, to check messages with instructor's prior permission but the phone must stay at the vehicle at all times.
- Students are not allowed to leave facility building during lab/clinicals without prior clinical instructor permission.
  - **1st Cell Phone Violation:** If a student is caught with a cell phone in the facility during lab/clinicals, the clinical instructor will confiscate the cell phone from the student immediately and the cell phone will be returned after the clinical session has ended. The student will receive a written warning by email on the day it occurred from the clinical instructor and the program coordinator will be cc'd on the email. A copy of the written email warning will be placed in the students file. **No verbal warnings, no exceptions for first violation.**
  - **2nd Cell Phone Violation:** If a student is caught a 2nd time with a cell phone in the facility building during lab/clinicals, the student will immediately be asked to leave clinicals and the student will fail the class. **No verbal warnings, no exceptions for second violation.** If students have any questions or concerns about this policy, please don't hesitate to communicate with your clinical instructor or contact me [melanie@wecareonlineclasses.com](mailto:melanie@wecareonlineclasses.com)

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